

COMDTNOTE 16794  
21 DEC 2004

COMMANDANT NOTICE 16794

CANCELLED: 20 DEC 2005

Subj: 2005 AUXILIARY OPERATIONS WORKSHOP

Ref: (a) Auxiliary Operations Policy Manual, COMDTINST M16798.3 (series)

1. PURPOSE. This notice promulgates the 2005 Auxiliary Operations Workshop for use in CY 2005.
2. ACTION. Area and district commanders, commanders of maintenance and logistics commands, and commanding officers of headquarters units shall ensure that the units and Auxiliarists under their command adhere to the provisions of this Notice. Coast Guard Auxiliarists who participate in Auxiliary operations shall be aware of the contents of this Notice and conform to its provisions. Internet release is authorized.
3. DIRECTIVES AFFECTED. 2004 Auxiliary Workshop, COMDTNOTE 16794 dated 08 December 2004 is cancelled.
4. DISCUSSION.
  - a. Enclosure (1), 2005 Auxiliary Workshop contains discussion topics pertinent to Auxiliary operations. This workshop pertains to Maritime Domain Awareness (MDA), Ports, Waterways and Coastal Security (PWCS) and a fiction based interactive sea story relating to Team Coordination Training (TCT).
  - b. Workshop attendance is mandatory for Auxiliary members participating in surface operations including those whose work causes them to be aboard Auxiliary surface facilities (i.e. Harbor Patrol specialist, Minor Aid Technician (NE) qualified member going out to an ATON, etc.). Auxiliary radio facility operators/owners (communication specialists) and aviators are not required to attend (unless they meet the condition above), but they are highly encouraged to participate. This workshop will assist in providing safe, capable Auxiliary support to Coast Guard commands conducting surface operations. Members who are required to attend that do not attend the workshop prior to the cutoff date will not be eligible to receive orders and will not receive credit for any mission during their "uncertified" period. As with any required certification, an AUXDATA entry shall be recorded upon completion. Failure to comply by the

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A																											
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deadline will indicate a “not qualified” status in the Auxiliary AUXDATA Individual or Unit Certification report in the training module. Directors of Auxiliary are responsible for monitoring and notifying order issuing authority(s) of non-qualified members.

- c. The 2005 Auxiliary Operations Workshop is available on line at the Auxiliary web page ([www.cgaux.org](http://www.cgaux.org)) and in printed format through the Auxiliary National Supply Center (ANSC). The workshop should normally take approximately two and one half hours to conduct and should be provided on multiple occasions to facilitate maximum availability. Elected or appointed Auxiliary leaders or their designee shall conduct the training, at the district, division or flotilla levels. Copies of the workshop should be provided to all elected leaders in the Auxiliary. Each Flotilla Commander, Vice Flotilla Commander, and Flotilla Operations Officer will receive a copy of the workshop.
  - d. The 2005 Auxiliary Operations Workshop is reported as category 3 on the Workshop Attendance Report, ANSC 7039. Reporting is mandatory to ensure proper record keeping.
5. FORMS AVAILABILITY. ANSC 7039 may be ordered from the Auxiliary National Supply Center or downloaded from the Auxiliary web page ([www.cgaux.org](http://www.cgaux.org)).

DAVID W. KUNKEL  
Rear Admiral  
Director of Operations Capability

Enclosure: (1) 2005 Auxiliary Operations Workshop